

Brussels, 30 November 2018
Case No: 81604
Document No: 1040993



EFTA SURVEILLANCE
AUTHORITY

**Questions regarding
ESA's tender process**

Addendum II

- 1) What is the project budget? The [Instructions to Tenderers](#) state a budget of 70,000 Euros whereas the TED notice states that the budget is 80,000 Euros
 - a) The budget for the build and short term hosting and maintenance in 2019 is 70,000. However the total figure published on TED also takes into account the option for on-going hosting and maintenance and ESA has a budget of maximum 10,000 for possible hosting and maintenance for this.
- 2) Given the page constraint of 60 pages is it possible to add annexes to present supporting evidence?
 - a) The 60-page limit for the tender is to ensure concision and to draw ESA's attention to the most important aspects of the bid. ESA considers that 60 pages should be sufficient and as such, annexes are permitted but not encouraged.

As stated in ESA's [instructions to Tenderers](#), Tenderers may submit questions at any time during the period specified (20 November 2018 – 9 January 2019) and questions will be answered throughout the period by ESA.

Tenderers are encouraged to submit any questions as soon as possible. Any questions should be submitted via email to the ESA contact person and will be answered anonymously on ESA's website.

Tenderers should note that ESA will be closed from 24 December 2018 to 2 January 2019 inclusive. ESA is open for business as from Thursday 3 January 2019.

Only written communications to ESA's named representative will be taken into account during the tender period. Any changes to the tender documents following questions from one tenderer will be published on ESA's website as annexes to the tender documents, for the information of other participants in the tender process.

All questions should be forwarded to:

*Ásta Sigrún Magnúsdóttir
Communications officer
ama@eftasurv.int*