

Brussels, 7 January 2019
Case No: 81604
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EFTA SURVEILLANCE
AUTHORITY

**Questions regarding
ESA's tender process
(Addendum VI)**

1. Concerning the description of the team that the provider plans to assemble for the contract (p. 4 *Tender instructions*, point 3.2), should we provide the Contracting Authority with complete CV's of the proposed team? Is it sufficient to present a short bio/profile of the experts? Given the 60 pages limit it could be a bit complicated to include in the proposal the extended versions of the CV's.
 - a. ESA requests that the participants outline the key individuals assigned to the project and their qualifications as well as previous works that are relevant to the project. A full CV is therefore not necessary but the information should be provide an overview and enable ESA in its decision making.
2. Are new and/or small companies allowed to take part in the tender?
 - a. ESA would welcome bids from small companies and start-ups, provided that they can demonstrate that they have sufficient experience on projects similar to the one outlined in the Invitation to Tender.
3. Regarding the GoPro system we assume that users will be able to search on the metadata of the documents, is this correct?
 - a. Yes, users will be able to do this.
4. Based on your response to Questions 3a of [Addendum V](#), can you please clarify if the database connection stream or a dump of the SQL database will be provided by ESA?
 - a. ESA assumes that this will most likely be as it is today, ESA has a replica database that is updated approximately once per day. The final technical solution will be created in collaboration with ESA's partner GoPro.

As stated in [ESA's instructions to Tenderers](#), Tenderers may submit questions at any time during the period specified (20 November 2018 – 9 January 2019) and questions will be answered throughout the period by ESA. Tenderers are encouraged to submit any questions as soon as possible. Any questions should be submitted via email to the ESA contact person and will be answered anonymously on ESA's website.

Only written communications to ESA's named representative will be taken into account during the tender period. Any changes to the tender documents following questions from one tenderer will be published on ESA's website as annexes to the tender documents, for the information of other participants in the tender process.

All questions should be forwarded to:

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